



## AU PAIR REGISTRATION FORM

Agency name:  
Agent name:  
Office contact details:

**Au Pair Information** **\*\*PLEASE PROVIDE A PHOTO OF YOURSELF AND A 100 WORDS LETTER OF INTRODUCTION WITH THIS FORM.**

Surname / last name:  
First name:  
Gender: Male Female  
Nationality:  
Au Pair Email Address (NOT AGENT):  
Current Address:  
Suburb / City:  
Country:  
Postcode (ZIP code):  
Phone number:  
Passport number:  
Have you worked as an au pair before/ housekeeper or nanny? Yes No  
Have you had experience with house work or minding children? Yes No  
Do you smoke? Yes No  
How old are you?  
Do you have any allergy? Yes No - Please describe:  
Have you suffered from any eating disorder?  
Do you have a driver license? Yes No – How often do you drive?  
Do you have any medical condition or any prescription medication on regular basis (excluding contraception) Yes No  
Please describe if so:

### Au Pair language skills

It is very important for the host families to know more about your language skills. Please answer the next 2 questions honestly. In the first box you should select all the languages that you can speak fluently (including your native language). In the second box you should select all the languages that you have basic knowledge and understanding of.

What languages do you speak fluently?

Please select the level of English you have:

A – Advanced

B – Intermediate

C – Pre-intermediate

D - Elementary

### Program Selection Criteria

Which package are you interested in? **\*\*You can choose more than one option!!**

*Demi-pair Dolphin* OR *Demi-pair Mermaid* OR *Full-time Au Pair*

Where would you like to do the program? Please give 3 cities in order of preference:

Which visa do you have? Working Holiday Visa OR Student Visa

When you would like to start your au pair program? Date :

If you know your flight details, please describe: Airport name/ flight number/ arrival time/ arrival date

YES - I, au pair applicant, accept that some of the information provided may be passed to the prospective family and will be on file in our database only for Au Pair House. It will not be used for any other purpose.

Au Pair House

## Au pair Assessment Process

The au pair selection criteria includes: personality, English level, understanding the values of the program; enjoyment to learn about the Australian life style through a real Australian environment, and the level of appreciation related to the fact of saving money in accommodation during the stay in Australia.

**Important:** All our families are very kind and friendly. But the au pairs must interact and play their role as well in communication, so everyone can adjust and have a fantastic experience!

***PLEASE ANSWER ALL THE QUESTIONS BELOW IN DETAILS.***

Questions about being hosted by an Australian family
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1. Have you had any experience in being part of an environment that only speaks English every day?
2. Homestay program and Au Pair program are very similar, but has 4 very different points.
  - You have responsibilities as an adult in the house, help to maintain the order, tidiness, and educate the children at all times that you are around them. If they do something wrong you must stop the act and teach how to do in a better way.
  - You must be independent and be able to enjoy your free time without counting on the family to entertain you.
  - You must be able to communicate in an equal level, professional and respectful with family member at all times, good and bad, example: about any change that you think should happen for a better daily routine.
  - You **MUST** learn how to do all the tasks from a family member during the first week. It is your responsibility to make it right and ask questions. Please ask family member to show you how to do, or what product to use, how long it normally takes to get it done, etc.Do you understand these points?
3. We believe you had a look at our website by this time. Do you understand our program and our policies? If not fully, please ask questions at any time, we are here to help!
4. Au Pair House created this program for people from overseas that wish to experience a family environment and be part of an Australian family. Do you think that you will be able to communicate with all family members about good and bad things?
5. It is the au pair responsibility to initiate conversations and to interact with family members, despite any language barrier. You are learning and improving your English along the way, and if you give up talking to them because you are shy or are afraid to not understand the conversation, the family will take longer to know you, and will think you don't like to make friends with the family members. And you will possibly feel lonely. So we ask you now, are you prepared to try really hard for a long period of time to communicate with you family?
6. The family will show you how to do your job and how long you should take in each task on your first week. If you don't understand the verbal instructions, can you make sure you ask again and look for the meaning in different ways (dictionary, etc) until you understand the instruction?
7. Au pairs should be aware that communication with the family, and/or us, is an integral part of our programs. The other problem is lack of training, family need to show exactly how to do the job, do the job together with you if necessary. So please ask and learn from family members how to do things, be proactive; get your job done and done well!
8. We design a work schedule with the family, so we can show the work required before you accept where they are going. Along with this work schedule you will receive general information about the family. This way we avoid many misunderstanding and false expectations. This schedule is flexible, and can be improved during the program in order to benefit both the au pair and family. So you will have a work schedule. Everybody takes different time to do different jobs. If you need more time to do a certain job or if you can do the job in less time than what it is on the work schedule, you must talk to the family about changing, so you are happy and also the family. Do you think you can talk to the family about it not being shy or uncomfortable?
9. I know that learn the culture is as hard as learning the language. Please be able to talk to the family members everything that you wish to change. They are nice people, normal family; they will listen to you and will change things for you if you talk to them. If there is anything bothering you, tell them in a nice way. They will find a solution together with you. But you have to talk and change ideas. Do you think you can do that?
10. Family hobbies described on the family profile you will receive, doesn't mean activities they will do with you. It means that they like doing those things, so it indicates their kind of personality; it also shows what they like

to do when they have time. The objective of this information is to help au pair to find a subject to talk about, with family members.

- Example: So you like to read books, what was the last book you read? What kind of book do you like?
  - If they like travelling, so where have you travel to? Did you take all your children? Do you have photos, can I see them?....And so on...
11. Do you think you will be able to be independent, have fun and enjoy your free time in your own way, without counting on the family to entertain you?
  12. Before you started the program, we offered you general information about the location and the family. During the program we offer you support to deal with any problem, it doesn't mean that we will solve them for you. Everybody has to do his or her part. I really like to talk to all our clients, but I expect that changes happen after conversation. It is important that you always try improved your communication skills with the family. If there is no communication in details between au pair and family members, problems can rise. Do you think you can find a good way to learn the communication skills and enjoy the family you are in?
  13. The most important thing for au pair **is not** the level of English. Our families can deal with low level of English. The most important is your personality and attitude toward life. To be able to be an au pair
    - Proactive
    - Talkative
    - Flexible
    - Able to change roster with mother if necessary
    - Honest and happy
    - Able to take your part of responsibility to make your experience a rich experience.
  14. I am asking the following question because children are always children and they are curious and have their good and bad days. Do you think you can manage children in bad days, when they are naughty? If not, do you think you can ask instructions to the mother in how to deal with such behaviour?
  15. If children go to au pair's bedroom and interrupt their privacy, are you ok to teach them not to, and if they keep doing it, are you cable to ask mother to help to teach them?
  16. Do you understand that you are mother number 2 in the house? You must be aware of time, safety, routines, work and responsibilities as much as the mother. This means that your jobs are to educate the children and teach them at all times AND do the housework as you have been trained by a family member and not your own way. Do you think you can do it?
  17. Do you understand that our program is based on an exchange, where both parties are giving and receiving benefits?

Questions about your life:
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18. Do you like children?
19. Do you have brothers or sisters? If so, what are their names and age?
20. Do you have experience with children, if so, please describe:
21. What are your hobbies and interest?
22. Are you thinking about getting a job during your free time or study at school? If so, where is your school and timetable of your course?
  - Name of school:
  - Address of school:
  - Timetable – days of the week, start time and finish times
23. Are you in Australia now? If yes, please write your arrival date and what you have being doing since your arrival (example: study where and what, worked in any job, has volunteered work...etc)

- Arrival date:
- Visa type:
- Any job experience:
- Any study experience:

24. Have you been to Australia before? If so, please write when and what you did while you were in Australia.
25. Please list your education level and qualification you may have (example: high school completed, description of courses and any studies done prior to au pair program):
26. Please list all job experience you have (if any):
27. We try to offer the most detailed and personal service to all our clients, both au pairs and families. Is there anything you would like to tell us that you think can help us to match the family with you?
28. Please describe what plans and goals you wish to reach after the au pair program?

**\*\*PLEASE PROVIDE A PHOTO OF YOURSELF WITH THIS FORM.**

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**IMPORTANT:**

**IF YOU ARE APPLYING FOR THE FULL-TIME AU PAIR PROGRAM,**

**PLEASE ATTACH:**

1. *Reference letters*
  2. *Introduction Letter about yourself to the family*
  3. *Proof of 100 hours of experience with any childcare job/ work*
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*Thank you for your time.  
We look forward to give you a new happy start when you go into our Au Pair Program!*